



PURCHASE ORDER

PO Number: 303-2-0009

Requisition Number: 303-2-00033

Order Date: 8/4/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Bolm Road Warehouse

6506 Bolm Road

Austin, TX 78721

Show numbers on all papers and packages

Referenced Source or Vendor

122305682200

CANON FINANCIAL SERVICES

14904 COLLECTIONS CENTER DR

CHICAGO, IL 60693-0149

Scott Matthew Hockaday

Phone: 512-506-2094, Fax:

shockaday@csa.canon.com

Bolm Road warehouse storefront copier lease

Price as per the attached quote

Description DIR Contract No.DIR-CPO-4437

TFC Contact:

Kristy Fierro, (512) 507-7643

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Canon IRA DX 717if with cassette feeding unit Ar1	48	months	\$75.85	9/1/2021	8/31/2025	\$3,640.80

NIGP Class: 204

NIGP Item: 77

Object Class: 406

Reimbursement Type: Not Reimbursable

Notes: Service Includes; toner replacement, repair and maintenance. Pricing includes delivery and implementation.

The 717 will be a comparable size to your existing machine the AR1 accessory makes it a standalone unit vs a desktop unit. It

will be identically configured to its current model and very similar in size. Just different product accessory descriptions.

Cost per copy, rate .0093 per impression

NIGP Class: 204

NIGP Item: 77

Object Class: 406

Reimbursement Type: Not Reimbursable

Notes: Estimated cost based on recent 3k/mth print average.

48 months \$30.00 9/1/2021 8/31/2025 \$1,440.00

Grand Total \$5,080.80

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Executive
Program	Surplus Property - Federal/State
Phone	5125077643
Org Code	0330 - State Surplus Property
Type of Purchase/PCC Code	'I' DIR Contract Non-Bulk Purchase
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of

tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)